

[www.ecombri.com](http://www.ecombri.com)



**Belt & Road Initiative**  
**Buyer & Seller platform**

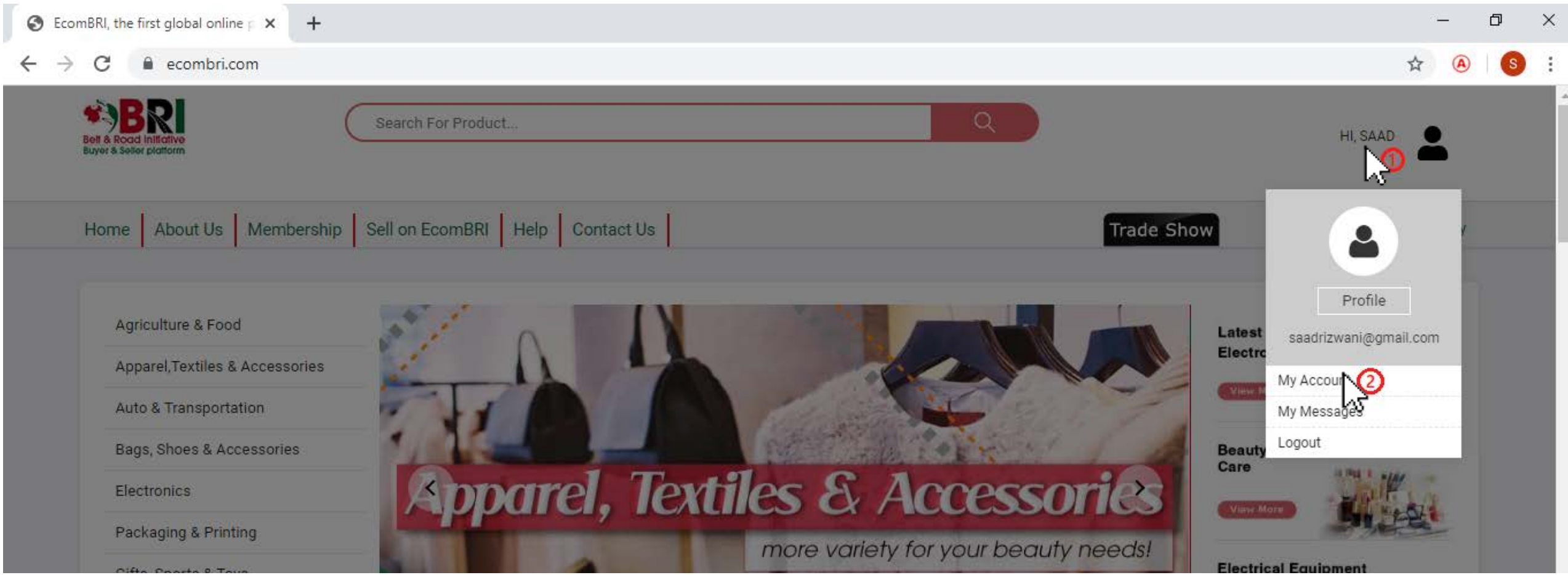


# The First Global Online Plus Exhibition B2b Buyers & Sellers Platform

How to add a product to your shop

# Step 1

Once your shop is made click on the username on the top right of the page and click on “My Accounts” tab.



The screenshot shows the EcomBRI website interface. At the top right, the user is logged in as "HI, SAAD" with a profile icon. A dropdown menu is open, showing options: "Profile", "saadrizwani@gmail.com", "My Accounts" (highlighted with a red circle and a '2'), "My Messages", and "Logout". A red circle with a '1' is also present near the user's name. The website header includes a search bar, navigation links (Home, About Us, Membership, Sell on EcomBRI, Help, Contact Us), and a "Trade Show" button. The main content area features a banner for "Apparel, Textiles & Accessories" with the tagline "more variety for your beauty needs!". A sidebar on the left lists various product categories.

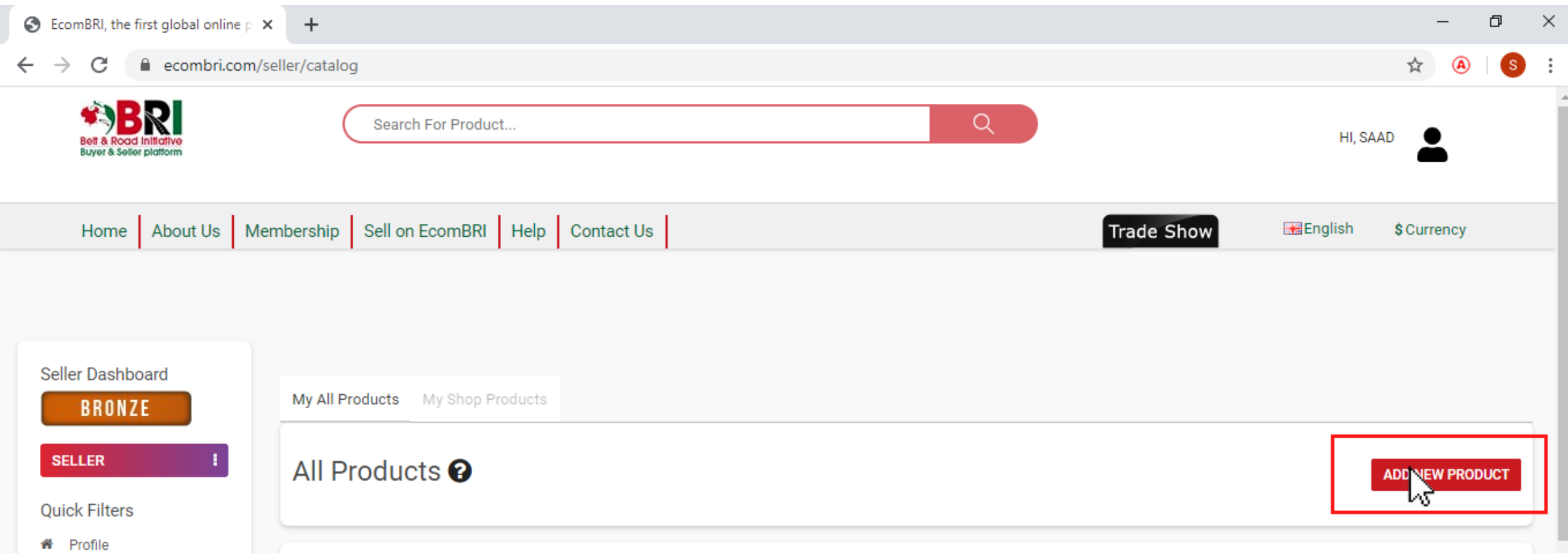
The screenshot shows a web browser window with the URL [ecombri.com/account/profile-info](http://ecombri.com/account/profile-info). The page features the EcomBRI logo (Bell & Road Initiative Buyer & Seller platform) and a search bar. A navigation menu includes Home, About Us, Membership, Sell on EcomBRI, Help, and Contact Us. The main content area is titled 'Profile' and 'Account Information'. On the left, a 'Seller Dashboard' sidebar shows a 'BRONZE SELLER' status and a 'Quick Filters' section with a 'Profile' link. Under the 'Shop' section, the 'Products' link is highlighted with a red box and a mouse cursor. Below it are links for 'Inventory Update' and 'Import Export'. The main content area shows a 'My Account' section with a placeholder for a profile picture (a circle with an 'i' icon and 'NO IMAGE AVAILABLE') and an 'UPLOAD' button.

## Step 2

This will load the Sellers Dashboard. On the left side of the Dashboard click “Products” tab to add new products to and edit products in your shop.

# Step 3

On the page that loads click on “ADD NEW PRODUCTS” button displayed on the right side of the page.



The screenshot shows a web browser window with the URL [ecombri.com/seller/catalog](http://ecombri.com/seller/catalog). The page header includes the EcomBRI logo (Belt & Road Initiative Buyer & Seller platform), a search bar with the placeholder text "Search For Product...", and a user profile section for "HI, SAAD". The main navigation bar contains links for Home, About Us, Membership, Sell on EcomBRI, Help, and Contact Us, along with a "Trade Show" button, language selection (English), and currency selection (\$). On the left side, there is a "Seller Dashboard" section with a "BRONZE" badge and a "SELLER" badge. The main content area shows "My All Products" and "My Shop Products" tabs, with "All Products" selected. A red box highlights the "ADD NEW PRODUCT" button in the bottom right corner of the main content area.

# Step 4

On the page that follows select your product's Main and Sub categories. If you can not locate one, you can use the Keyword section to find related categories.

The screenshot shows a web browser window with the URL `ecombri.com/seller/custom-product-form`. At the top, there is a search bar with the placeholder text "Keyword", a "SEARCH" button, and a "CLEAR" button. Below the search bar, the page is titled "Select Your Product Category". There are three columns of category lists. The first column lists main categories: "Electrical Equipment, Components & Telecoms (3)", "Electronics (6)", "Gifts, Sports & Toys (4)", "Health & Beauty (2)", "Home, Lights & Construction (4)", and "Machinery, Industrial Parts & Tools (12)". The "Electronics (6)" category is highlighted with a red box and labeled "Main Category". The second column lists sub-categories: "Apparatuses and Instruments (3)", "Computer Hardware & Software (59)", "Consumer Electronics (9)", "Home Appliances (14)", "Household Appliances (1)", and "Security & Protection (17)". The "Computer Hardware & Software (59)" category is highlighted with a red box and labeled "Sub Category (1)". The third column lists further sub-categories: "Tablet Stylus Pen", "USB Flash Drives", "USB Gadgets", "USB Hubs", "Used Computers & Accessories (1)", and "Webcams". The "USB Flash Drives" category is highlighted with a red box and labeled "Sub Category (2)". A note at the bottom left reads: "Note: If Not Found It May Either Require Approval".

Keyword

### Select Your Product Category

Electrical Equipment, Components & Telecoms (3)	Apparatuses and Instruments (3)	Tablet Stylus Pen
<b>Electronics (6) <span>Main Category</span></b>	<b>Computer Hardware &amp; Software (59) <span>Sub Category (1)</span></b>	<b>USB Flash Drives <span>Sub Category (2)</span></b>
Gifts, Sports & Toys (4)	Consumer Electronics (9)	USB Gadgets
Health & Beauty (2)	Home Appliances (14)	USB Hubs
Home, Lights & Construction (4)	Household Appliances (1)	Used Computers & Accessories (1)
Machinery, Industrial Parts & Tools (12)	Security & Protection (17)	Webcams

Note: If Not Found It May Either Require Approval

# Step 5

After confirming Main and Sub categories click “Select” button.

Note: If a category is not found for your product, either is it pending under approval or is not added yet. You can email at [info@ecombri.com](mailto:info@ecombri.com) and ask for a category to be added.


The screenshot shows a web browser window with the URL [ecombri.com/seller/custom-product-form](http://ecombri.com/seller/custom-product-form). The page features a search bar with the placeholder text "Keyword" and two buttons: "SEARCH" and "CLEAR". Below the search bar, the heading "Select Your Product Category" is displayed. The interface is divided into three main sections:

- Left Panel:** A list of main categories with their respective counts. The category "Computer Hardware & Software (59)" is highlighted in grey and has a red box around it with the text "Sub Category (1)". Other categories include "Apparatuses and Instruments (3)", "Consumer Electronics (9)", "Home Appliances (14)", "Household Appliances (1)", and "Security & Protection (17)".
- Middle Panel:** A list of sub-categories. The sub-category "USB Flash Drives" is highlighted in grey and has a red box around it with the text "Sub Category (2)". Other sub-categories include "Tablet Stylus Pen", "USB Gadgets", "USB Hubs", "Used Computers & Accessories (1)", and "Webcams".
- Right Panel:** A list of product categories. The category "USB Flash Drives" is highlighted in grey and has a red box around it with a red "SELECT" button and a mouse cursor pointing to it.

Note: If Not Found It May Either Require Approval

EcomBRI, the first global online p x +

← → ↻ ecombri.com/seller/custom-product-form

 Search For Product...

### Add My Product

General Links Options Specifications

Basic English 中文

Product Name\*   
Product Identifier Can Be Same As Of Product Name

Product Type

Model

Product Featured

Minimum Selling Price [S]\*

Product Status

Available For Cod

# Step 6


You can now fill out the product name and other details.

Please note that the selling price is per unit unless it can not be unitized.

Price can not be in range and must be specific/approximate.

Incase of customized pricing please note that prices are hidden unless the seller wants to show then so an approximate price can be used instead.

Once filled please click the “SAVE CHANGES” button at the bottom of the form.

SAVE CHANGE 

# Step 7

The screenshot shows a web browser window with the URL `ecombri.com/seller/custom-product-form/106797`. The interface includes a language selector at the top with options for 'Basic', 'English', and '中文'. A mouse cursor is pointing at the 'English' option. Below the language selector, there are three main input fields: 'Product Name\*' containing 'PVC plastic cartoon USB Drive (customized) 64GB', 'Description' containing 'PVC (plastic) USB flash drive fully customized option with multiple color options 64GB in 3D shape and size with option to add brand name.', and 'Youtube Video'. The 'Description' field is equipped with a rich text editor toolbar featuring icons for text formatting (bold, italic, underline, strikethrough, text color, background color), list creation, indentation, link insertion, image insertion, and YouTube embedding. At the bottom of the form, there is a 'SAVE CHANGES' button with a mouse cursor hovering over it, and an 'Online' status indicator with a red '1' notification bubble.

You can click English and set how the product text is displayed on your shop.

Seller can use editor for linking images and YouTube videos for the product to explain product look, quality, etc.

Make sure to save changes before moving on.



Under the “Links” tab you can edit the category if it was added incorrectly. You can also add tags to your products for buyers to locate them easily when moving through the site.

Note: In case you want to add a unique tag or your relative tag is not in the dropdown list you can add a tag by clicking the mentioned point below

# Step 8

## Custom Product Setup

[BACK TO ACCOUNT AREA](#)

### Add My Product

[BACK TO PRODUCTS LIST](#)

General **Links** Options Specifications

Category

✖Electronics»» Computer Hardware & Software»» USB Flash Drives

Add Tag

Tag Not Found [Click Here To Add New Tag](#)

🗑 USB (USB)

🗑 (Memory Drive)

🗑 Computer (Computer)

🗑 Customize (Customize)

SAVE CHANGES

# Step 9

In the last tab “Specifications” you can add any minor specification to your product.

In the same page click “ADD TO SHOP”.

Add My Product

BACK TO PRODUCTS LIST

General Links Options Specifications

Product Specifications

ADD TO SHOP



No Specifications Found Under Your Product

ADD SPECIFICATION

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← → ↻ ecombri.com/seller/seller-product-form/106797

General SEO Special Price Volume Discount Links

Basic English 中文 Link Warranty Policies Link Return Policies

URL Keyword\*   
https://www.ecombri.com/products/view/0

Price [\$]\*   
This Price Is Excluding The Tax Rates  
Min Selling Price \$50.00

Quantity\*

Minimum Quantity\*

Subtract Stock

Track Inventory

Alert Stock Level   
Note: You will receive email notification when product stock qty is below or equal to threshold level and inventory tracking is enabled.

Product SKU   
Stock Keeping Unit

Product Condition\*

Date Available\*

Status

Available For Cod   
Cod Option Is Disabled In Product

# Step 10

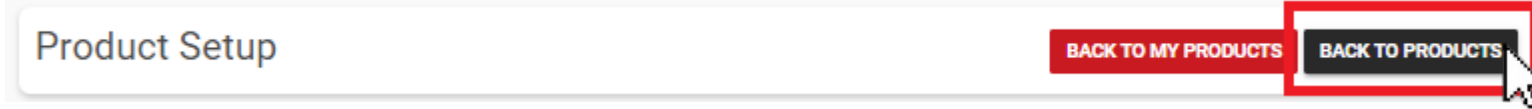
In the final page you need add  
Per unit price,  
Maximum quantity in hand,  
Minimum order quantity,  
Condition of the product,  
Date available (please note  
product will show in shop only  
on and after the date chosen)

Click the Save Changes.

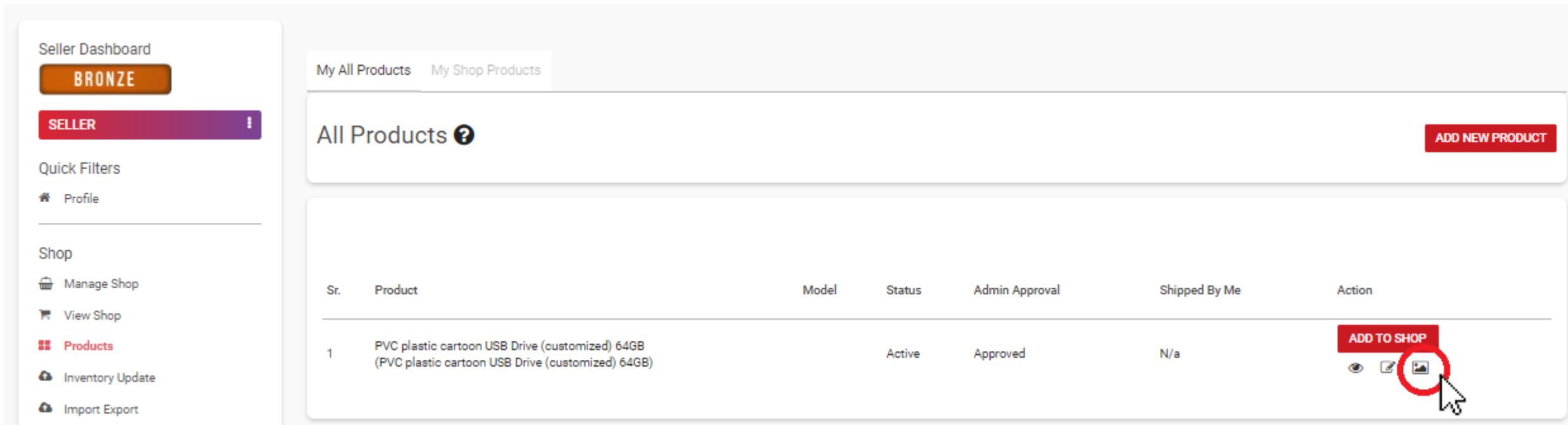
# Step 11

The Product is now in your shop. The final step is to add images to your product.

In the top right corner you can find the “Back to Products” button.

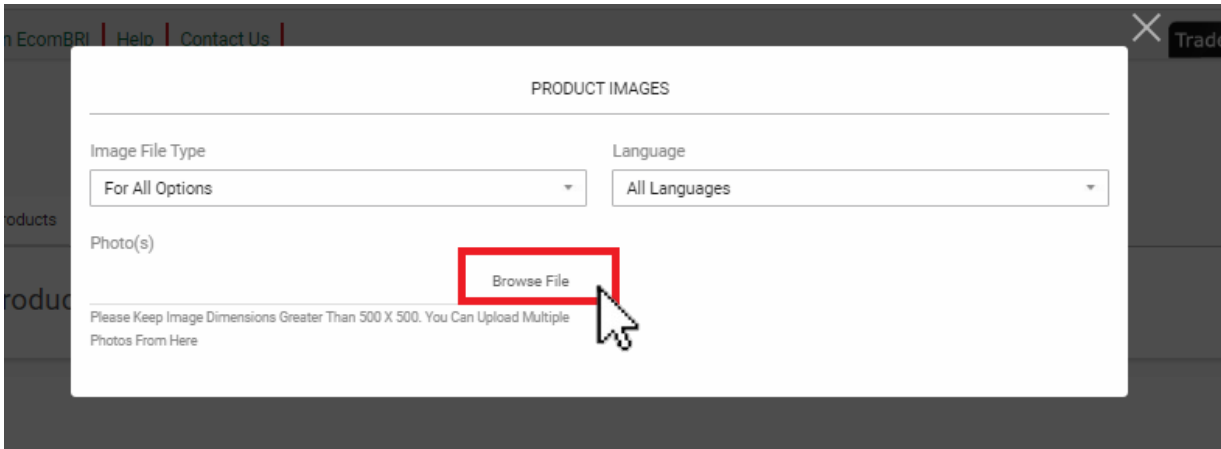


Click it and a list of your products will be displayed. Click the image button below next to the product you want to add an image to.

A screenshot of the Seller Dashboard interface. On the left is a sidebar with navigation options: Seller Dashboard (BRONZE), SELLER, Quick Filters (Profile), Shop (Manage Shop, View Shop, Products, Inventory Update, Import Export). The main area shows 'My All Products' and 'My Shop Products' tabs. Below is a header for 'All Products' with an 'ADD NEW PRODUCT' button. A table lists products with columns: Sr., Product, Model, Status, Admin Approval, Shipped By Me, and Action. The first product is 'PVC plastic cartoon USB Drive (customized) 64GB'. In the Action column, there is an 'ADD TO SHOP' button and three icons: an eye, a document, and an image icon. The image icon is circled in red, and a mouse cursor is pointing at it.

# Step 11

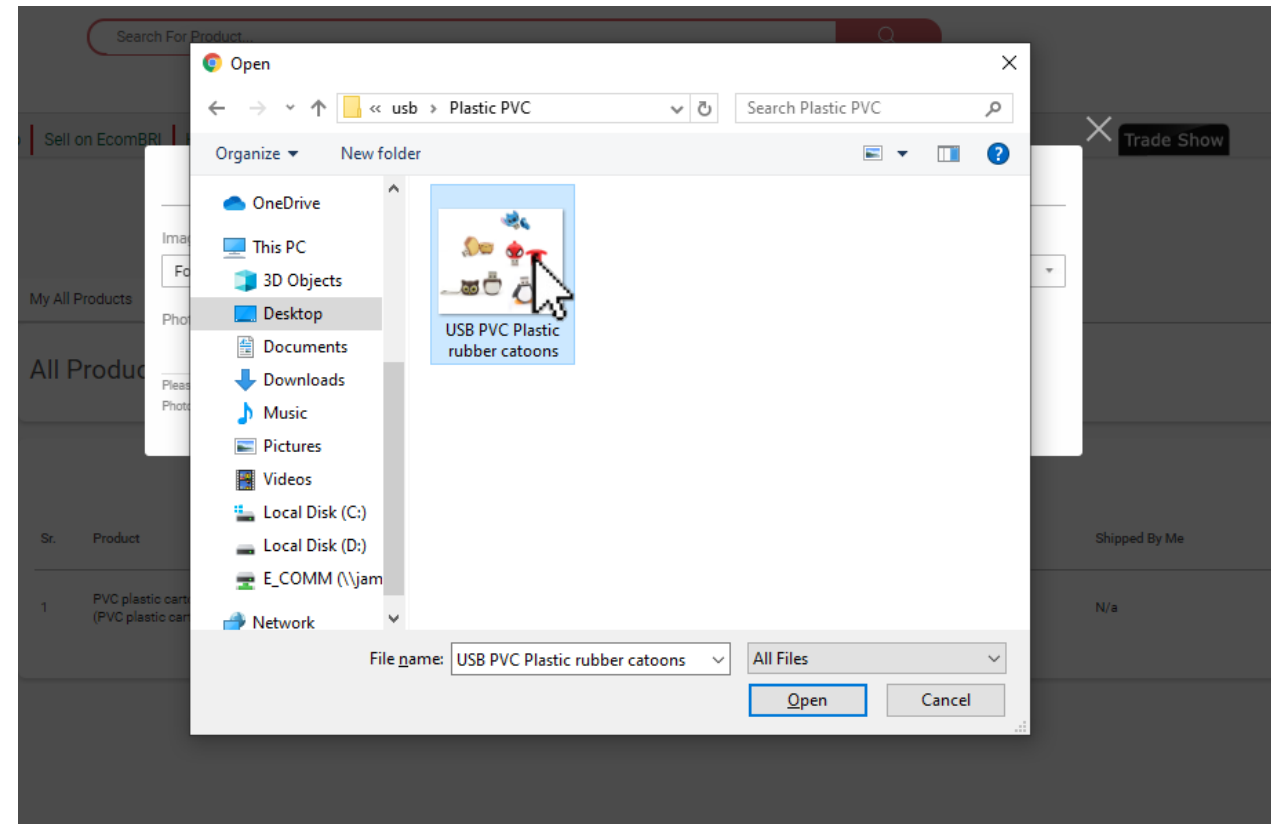
A pop-up window will open. Click the “Browse File” button and choose a picture file from your computer.



Choose the image and click “Open”.

Please make sure the image is of high resolution at least 500x500 pixels so that buyers can zoom in for details properly.

Your product details are now completed, and added to your shop.



PVC plastic cartoon USB Drive (c... x +

ecombri.com/pvc-plastic-cartoon-usb-drive-customized-64gb-41770

**BRI**  
Belt & Road Initiative  
Buyer & Seller platform

Search For Product...

Hi, SAAD

Home | About Us | Membership | Sell on EcomBRI | Help | Contact Us

Trade Show English \$ Currency


Home / Electronics / Computer Hardware & Software / USB Flash Drives / PVC plastic cartoon USB Drive (customized) 64GB

USB Flash Drives  
PVC Plastic Cartoon USB Drive (Customized) 64GB


Quantity  
- 1 +

**CONTACT SUPPLIER**

Seller Information

 SR sells  
Sindh, Pakistan

**VIEW SHOP**



The Product is now properly displayed in your shop as well as on site.

In case of further assistance, please contact:

**Phone:**

021-3486 0823 ext.: 280

0300 202 5974

**Email:**

info@ecombri.com

Or use the following chat icons on the bottom right on ecombri.com web portal.

